

**Draft Minutes of the 102nd Meeting of the
INTERNATIONAL AUDITING AND ASSURANCE STANDARDS BOARD (IAASB)
Held on January 31, 2019 by Teleconference**

Voting Members

Present: Prof. Arnold Schilder (Chairman)
Megan Zietsman (Deputy Chair)
Fiona Campbell
Chun Wee Chiew
Robert Dohrer
Karin French
Marek Grabowski
Kai Morten Hagen
Len Jui
Sachiko Kai
Prof. Kai-Uwe Marten
Lyn Provost
Fernando Ruiz Monroy
Rich Sharko
Roger Simnett
Isabelle Tracq-Sengeissen
Eric Turner
Imran Vanker

Technical Advisors (TA)

Sara Ashton (Ms. French)
Vivienne Bauer (Mr. Monroy)
Nicolette Bester (Mr. Vanker)
Wolf Böhm (Prof. Marten)
Melissa Bonsall (Ms. Zietsman)
Fabien Cerutti (Ms. Tracq-Sengeissen)
Johanna Field (Mr. Turner)
Andrew Gambier (Mr. Chiew)
Hiram Hasty (Mr. Dohrer)
Josephine Jackson (Mr. Grabowski)
Susan Jones (Mr. Jui)
Sylvia Van Dyk (Ms. Provost)
Denise Weber (Ms. Campbell)
Matthew Zappulla (Mr. Simnett)

Apology:

Jamie Shannon (Mr. Sharko)
Helene Agélii (Mr. Hagen)
Kohei Yoshimura (Ms. Kai)

Non-Voting Observers

Present: Jim Dalkin (IAASB Consultative Advisory Group (CAG) Chair), Yosh'inao Matsumoto (Japanese Financial Services Authority)

Apology: Juan Maria Arteagoitia (European Commission)

Public Interest Oversight Board (PIOB) Observer

Present: Ms. Karen Stothers

IAASB Technical Staff

Present: James Gunn (Managing Director, Professional Standards), Willie Botha (Technical Director), Beverley Bahlmann, James Grosvenor, Brett James, Natalie Klonaridis, Armand Kotze, Dan Montgomery (Consultant), Hanken Jane Talatala, Joy Thurgood.

IAASB agenda materials referred to in these minutes can be accessed at January 31, 2019 IAASB Teleconference. These minutes are a summary of the decisions made at the January 31, 2019 IAASB Teleconference, in light of the issues and recommendations in the agenda material put forth by the Task Force and Staff supporting the project. These recommendations are made through consideration of previous discussions of the Board and its CAG and feedback from stakeholders through outreach activities.

Extended External Reporting (EER) Assurance

DRAFT GUIDANCE

Mr. Grabowski presented an updated draft of the phase 1 guidance (**Agenda Item 1-A**) and explained how the EER Task Force proposed publishing this as part of a consultation paper (CP) to obtain wider stakeholder feedback on the guidance developed to date. It was clarified that this CP did not constitute a formal exposure draft, and that reference to it being a 'draft IAEPN'¹ would be removed prior to publication. When the remainder of the guidance has been developed in phase 2, an exposure draft of the complete document comprising the guidance developed in both phases will be published consistent with IAASB due process.

Mr. Grabowski thanked the Board for the feedback received at the December 2018 IAASB meeting, and for the written comments also received. He reported that the EER Task Force has updated the draft guidance in response to these comments.

The IAASB noted that the EER Task Force had appropriately responded to feedback given at the December 2018 IAASB meeting. Some members expressed a preference for further IAASB debate in March 2019 on the draft guidance prior to publishing the CP. However the Board overwhelmingly supported that the draft guidance be published as part of a CP without further IAASB discussion. The Board also provided suggestions for the content of the Explanatory Memorandum to be included in the CP, particularly in relation to the questions to be asked to respondents. The EER Task Force was encouraged to consider the approach to requesting comments from stakeholders taking into account the desire to obtain feedback from practitioners with practical experience of undertaking EER assurance engagements, and in light of the number of other upcoming IAASB consultations and exposure drafts.

¹ International Assurance Engagements Practice Note

ADDITIONAL PAPERS

The EER Task Force also proposed to include two additional papers in the CP; 'Background and Contextual Information' (**Agenda Item 1-C**) and the 'Four Key Factor Model for Credibility and Trust' (**Agenda Item 1-D**). The IAASB agreed with this, but suggested that Agenda Item 1-C may not, or may not all, be necessary or useful to practitioners and that it duplicated some information included in **Agenda Item 1-A**. The EER Task Force was asked to reconsider the extent to which **Agenda Item 1-C** should be included in the CP. Strong support was expressed for **Agenda Item 1-D**.

PHASE 2

The IAASB agreed with the EER Task Force proceeding with phase 2 of the project. It was suggested that a project update be posted on the IAASB website, alongside the original (unedited) project proposal, giving an updated timeline.

IAASB CAG CHAIR'S REMARKS

Mr. Dalkin reported that the CAG was very supportive of moving this project forward and of the IAASB proceeding with phase 2.

PIOB OBSERVER REMARKS

Ms. Stothers noted the importance of this project and was supportive of publishing the CP and proceeding with phase 2.

WAY FORWARD

The EER Task Force will consider making minor amendments to the draft guidance in light of drafting comments received from Board members. The EER Task Force will continue to develop the Explanatory Memorandum and circulate this to the IAASB electronically for fatal-flaw review. IAASB Staff will then solicit final input from the Steering Committee on the changes made by the EER Task Force to the draft guidance before publishing the CP.